

**Note:** This tender is meant for Offset Printers empanelled with Publications Division in 'A' and selected 'B' category printers as per list enclosed.

**By Speed Post / e-mail**

Government of India  
**PUBLICATIONS DIVISION**  
Ministry of Information and Broadcasting  
Soochna Bhawan, CGO Complex, Lodhi Road  
New Delhi-110 003

No.15/54/2016/-Ed/Prod.

Dated: 13.12.2016

M/s. \_\_\_\_\_

**Subject : Printing of "Bharat - 2017" - A Reference Annual Book in Hindi.**

Dear Sirs,

Sealed quotations are invited for the production of **30,000 copies** of the above job on "**TOP PRIORITY**" basis. If you are in a position to undertake the production of the job as per specifications given below and supply the printed copies within the specified time schedule, please submit your quotation in this form only, under a sealed cover and may be dropped in the tender box kept in room No. 666, Sixth Floor, Publications Division, Soochna Bhawan, CGO Complex, New Delhi **latest by 22.12.2016 (3:00 PM)**, addressed to the Additional Director General, Publications Division, Soochna Bhawan, Lodhi Road, New Delhi -110 003. Tenders will be opened on the same day at 3.30 pm at Room No. 666 Soochna Bhawan, New Delhi. The following words should be superscribed on the envelope:

"Confidential contents Quotation for printing of 'Bharat-2017' - A Reference Annual book in Hindi.

Job No. 15/54/2016/Ed/Prod. **Last Date :22.12.2016 (3.00 PM)"**

(Please note that the quotations received after the due date and time will not be considered)



(V. K. Meena)

Joint Director (Prod)

For & on behalf of the President of India

**DESCRIPTION** : The book may comprise of 1048 pages of text including B/W advertisements, 2 pages (picture plates) of colour line/ designs for National Flag/ Emblem, 08 pages of colour advertisements on Art-paper and 4 pages of cover are to be produced from CRC / soft copy of text pages, advt. pages & cover etc. supplied in CD.

Outer cover including spine will print photographs, colour design along with title, line design, logo etc. in four colours. Inner covers (II & III) will also print four colour design / advertisements and will bleed on all edges. The cover will be Gloss (thermal) laminated. Hybrid UV Coating is also to be done on Outer Cover as per the design. Inside text pages comprising running text with B/W Advertisements/photographs/Graphs/Tables in screen/solid will print in single colour (Black). Another 2 pages of line design on Art-paper will print National Flag in Saffron, Green and Deep-Blue special colours on one side and National Emblem in Deep-Blue colour on back side, and will be pasted / tipped inside the book. 8 pages of Colour advertisements will also be printed in four process colours on Art-paper and will be bound with the text pages at the end. Some textual corrections, alterations in design and improvement in pictures / design etc. marked even in final proofs will have to be carried out by the printer.

The book will be Perfect-Bound. The laminated cover, duly machine creased at 4 places, will be over-pasted with spine through good quality hot melt adhesive. Each book will be shrink wrapped or packed in polythene bag of suitable size.

**Note:**

1. Time is essence of the contract.
2. The number of text pages and colour advertisements pages is likely to be increased or decreased.
3. This book is a Government property, which should not be made available to any other person(s) / Agency(ies) in any format including soft or hard copy. If the same is noticed at any time, it will be viewed very seriously.
4. The Additional Director General reserves its right to assign the entire lot to the lowest tenderer OR divide the work between two or more printers on merit who so ever accepts the lowest offered rates in order to complete the job within the required time.

Contd.....2/-

**FINISHED SIZE : 6.25" x 9.5" (approx.)**

**COLOURS:**

- 1) Cover pages and colour advertisement pages : Four Process Colours.
- 2) 2 pages (colour plate) for National Flag / Emblem : 3 special colours (Saffron, Green & Deep-Blue on one side & Deep-Blue on back side).  
on Art Paper
- 3) Text pages / Advertisements : Single colour (Black).
- 4) Outer Cover : Hybrid UV Coating

**LANGUAGE & QUANTITY : HINDI – 30,000 copies** (likely to be increased/decreased)

**PROCESS OF PRODUCTION : Offset/Hybrid UV Coating**

**PAPER : The following paper / Card will be used from printer's stock. Sample of papers may be enclosed with your quotation with full nomenclature:**

- Text pages : 52 GSM Good quality Natural Shade High Bulk (low weight) Paper of JK/TNPL/  
KUANTUM
- Colour plate / Advt. Pages : 130 GSM JK/ Bilt-Royal or equivalent quality Imported Art Paper
- Cover : 280 GSM (C1S) one side coated (SBS) Board

**Note: Paper samples will have to be got approved before printing of book.**

**TIME SCHEDULE : Material may be supplied in batches. Processing / Printing should be undertaken immediately on receipt of part material as per following schedule. No additional time will be allowed on account of procurement of specified paper, as printed copies are to be supplied within the specified time only.**

1. Submission of digital Dummy / Ferro proofs - within 3 days after receipt of CD / laser print-outs.
2. Submission of Advance copies - within 8 days from approval of dummy/ferro proofs.
3. Regular supply - 14,000 copies per week (about 2000 copies on daily basis) after the approval of advance copies. Printer will have to make their own arrangement to deliver the copies in our store at Sochna Bhawan, Old Secretariat in Delhi / New Delhi and Feeder Store, Faridabad as per instructions.

**PENALTY : A penalty of Five Rupee (₹5.00) per copy per day will be imposed for delay in supply at printers end.**

**MATERIAL FOR PRODUCTION : Laser print-outs / CD soft copy for text & advertisement pages, 2 printed colour line designs (for Flag and Emblem), CD for cover-design with print-out will be supplied.**

**OTHER REMARKS :**

1. Time Schedule must be adhered to, failing which penalty may be imposed as per provisions.
2. A neat and high class production with uniformity throughout is essential.
3. This enquiry is subject to our usual terms and conditions of tenders.
4. Rates should be quoted both in words and figures and preferably typed.
5. Bulk supply will be made in our store in packets of polythene sheet/Kraft Paper. Each book should be shrink wrapped/packed in polythene bags.
6. All input material / final book in open/PDF format on CD/DVD will have to be returned at printer's cost.
7. All taxes should be included in your quoted rates. No. tax will be paid separately.
8. Defective copies, if any, noticed and returned from any Sales counter within four months of supply of bulk copies will have to be replaced by the printer at their cost. For this purpose, a sufficient number of copies will have to be provided by the printer separately.
9. In case of poor workmanship, use of inferior quality paper or backing out after opening of quotation, liquidated damages/penalty will be imposed as decided by Internal Committee.
10. Tenderer can withdraw his quotation before the opening of tender, if he so desires.
11. All disputes will be settled under Delhi jurisdiction.
12. Tenderer can send their representative at the time of opening of tender.

**FORM OF QUOTATION**

Your rates should be quoted on the following lines including cost of paper, other material and all taxes etc.

- 1) ₹ \_\_\_\_\_ per 1000 copies for 15,000 to 30,000 copies (Comprising 1048 text pages, 2 pages of National Flag / Emblem & 08 pages of colour-advts. on Art-paper plus cover on printer's paper).

(Rupees \_\_\_\_\_)

- 2) ₹ \_\_\_\_\_ per 1000 for printing of additional copies\* as per above descriptions.

(Rupees \_\_\_\_\_)

- 3) ₹ \_\_\_\_\_ per 1000 for every 4 additional pages of text in single colour.

(Rupees \_\_\_\_\_)

- 4) ₹ \_\_\_\_\_ per 1000 for every 4 additional pages of advertisements in four colour on Art paper.

(Rupees \_\_\_\_\_)

**NOTE:**

- Additional copies/pages etc. if less than 1000, rates on pro-rata of additional copies/pages shall be applicable.
- The rates quoted for additional copies/ text pages/ colour pages will be applicable for reduced copies/text pages,/colour also.
- Successful tenderer will have to submit a '**Performance Security**' of ₹ **2,00,000/- (Rupees Two Lakh only)** in the shape of FDR favouring Additional Director General, Publications Division, Govt. of India, New Delhi valid for a period of six (6) months, of any Nationalized Bank immediately as soon as the job is awarded to them. The same will be released after completion of final order / all Govt. dues.

**IMPORTANT:**

- \*There may be a requirement of additional copies even after the complete supply of ordered quantity is made. In this case, rates quoted for additional 1000 copies at item No. (2) in rates column above will be applicable and will be valid for Six (6) months for printing of a lot of minimum 2000 copies.
- If the printer has supplied all the copies of initial order and refuses to undertake the minimum order of additional 2000 copies, the printing of additional copies will be got done through other printer and difference in production cost, if any, shall be recovered from the bill or Security Deposit of said printer.

I/we undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature.....

Designation.....

Date.....

Stamp.....

**PUBLICATIONS DIVISION**  
Ministry of Information and Broadcasting  
Soochna Bhawan, CGO Complex, Lodhi Road  
New Delhi-110 003

**File No: 15/54/2016-/Ed/Prod.**

**Tender Opening Date: 22/12/2016**

Subject: Printing of "BHARAT-2017" A Reference Annual Book (Hindi)

Tenders are issued to the following 'A' class, selected 'B' class and hard bound printers empanelled with Publications Division only

- 1) M/s Aravali Printers & Publishers Pvt. Ltd.
- 2) M/s Batra Art Press
- 3) M/s Brijbasi Art Press Ltd.
- 4) M/s India Offset Press
- 5) M/s International Print-o-pack Ltd.
- 6) M/s Magic International Pvt. Ltd.
- 7) M/s Nutech Print Services
- 8) M/s Niyogi Offset Pvt. Ltd.
- 9) M/s Paras Offset Pvt. Ltd.
- 10) M/s Tara Art Printers Pvt. Ltd.
- 11) M/s Viba Press Pvt. Ltd.
- 12) M/s M P Printers
- 13) M/s New Printinda Pvt. Ltd.
- 14) Salasar Imaging Systems
- 15) Tan Prints (India) Pvt. Ltd.
- 16) M/s Rave Scans Pvt. Ltd.
- 17) M/s Archana Advertising Pvt. Ltd.
- 18) M/s Rakesh Press
- 19) M/s Thomson Press India Ltd.
- 20) M/s EIH Limited



(V. K. Meena)  
Joint Director (Prod.)  
13/12/2016