

No.01/01/2016-Ed/Prod.
Government of India
PUBLICATIONS DIVISION
Ministry of Information and Broadcasting
Soochna Bhawan, CGO Complex, Lodhi Road,
New Delhi-110 003.

M/s. _____

Dated: 06/07/2017


Subject: - **Printing of book "Everyday Electricity" in English**

Dear Sirs,

Sealed quotations are invited for the production of **1000 copies** of above book on **PRIORITY BASIS**. If you are in a position to undertake the production of the job as per specifications given below and supply the printed copies within the specified time schedule, please submit your quotation, in this form only under a sealed cover so as to reach this office in **Room No. 666 (6th floor) latest by 19.07.2017 (3:00 PM)**, The tender should be addressed to the Director General, Publications Division and may be dropped in to the "TENDER BOX" kept in Room No. 666 at 6th floor, Soochna Bhawan, C.G.O. Complex, Lodhi Road, New Delhi-110003. Tenders will be opened on the same day at 3.30 PM in Room No. 666, New Delhi. The following words should be super-scribed on the envelope:

**"Confidential contents Quotation for the book, "Everyday Electricity" in English
Job No. No.01/01/2017-Ed./Prod. Last Date: 19.7.2017 (3.00 PM)**

Please note that the quotations received after the due date and time will not be considered.


(V. K. Meena)
Joint Director (Prod.)

For & on behalf of the President of India

DESCRIPTION: A prestigious paper back book comprises with **104** pages of text and 4 pages of cover is to be produced from CD/laser print out for text and soft copy for colour/B&W pictures and colour design in CD for cover.

The text pages carry running text alongwith 61 pictures are to be printed in four process colours on Matt finish Art Paper. Pictures are to be improved before printing. The outer cover comprising colour design, title text/few text lines and logo etc. all along are to print in four process colours. The outer cover bleeds on all sides and to be matt thermal laminated. Minor alterations in text and picture pages besides corrections marked even in ferro proofs will have to be carried out by the printer, at their cost.

The book will be section-sewn with thick & strong thread. Printed and matt-laminated cover duly machine creased at 4 places will be pasted over the spine with good quality hot melt adhesive. Each book will be shrink wrapped or packed in pre-gum polythene bag.

FINISHED SIZE: 5.5" x 8.5" (Approx.)

COLOURS: Text pages and Outer cover: Four process colours

LANGUAGE & QUANTITY: English- 1000 copies plus Advance copies

PROCESS OF PRODUCTION: Offset.

PAPER: The following paper and other material will be used from printer's stock. Samples of paper may be enclosed with your quotation with full nomenclature:

Text pages: 90 GSM or above Bilt Royal or equivalent quality imported Matt finish white Art paper
Cover: 280 GSM (C1S) one side coated Board (SBS) with white back
(Paper sample will have to be got approved before final printing of book)

Contd.....2/-

MATERIAL FOR PRODUCTION: CD/CRC for text and soft copy for pictures & CD/colour scheme for cover will be supplied.

TIME SCHEDULE: Colour digital/machine proof of cover and Ferro/ digital colour proofs of text pages in dummy form of the book will have to be shown for approval before final printing. Five sample copies also to be submitted for approval before the binding of bulk copies is done.

An overall of **20 days** will be allowed for proofing, printing, binding and supply of sample copies. As soon as sample copies are approved, 50 copies will have to supply in our current store at Soochana Bhawan, New Delhi. Remaining bulk copies along with 25 advance copies (over and above the ordered quantity) are to be delivered to our Feeder Store at Faridabad after the approval of sample copy within another **10 days** in packet of 20 copies each duly wrapped in polythene bag/sheet.

PACKING AND DISPATCH: Each book is to be shrink wrapped/packed in polythene bag.

DELAY PENALTY: A cut/penalty of 10% of cost of delayed copies for delay upto 15 days over and above the specified time period and further 2% cut towards delay of every additional 15 days will be imposed.

OTHER REMARKS:

1. Time Schedule must be adhered to.
2. A neat and high class production with uniformity throughout is essential.
3. This enquiry is subject to our usual terms and conditions of tender.
4. Rates should be quoted both in words and figures, preferably typed.
5. All input material will have to be returned including final PDF CD.
6. All taxes should be included in your quoted rates. No tax will be paid separately.
7. Tenderer can withdraw his quotation before the opening of tender if he so desires.
8. All disputes will be settled under Delhi Jurisdiction.
9. Tenderers can send their representative at the time of opening of tender.
10. In case of inordinate delay or poor workmanship, use of inferior quality paper or backing out after opening of quotation, liquidated damages/penalty is likely to be imposed as decided by an internal committee.
12. Rates must be quoted only on the basis of paper/card etc. specified for the book in tender.

Your rates should be quoted on the following lines including cost of paper and all taxes etc.:-

1. Total cost for production of **1000 copies** comprising 104 pages of text plus cover on printer's paper as per 'Description'.....Rs. _____)
(Rupees _____)
2. Rate per 1000 for printing of every 4 additional/reduced pages of text.....Rs. _____)
(Rupees _____)

I/we undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature _____
(With stamp)
Date: _____

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Tender Opening Date:19.7.2017

Subject: Printing of book "Everyday Electricity" in English

Tenders for the above job issued to the following local A & B Class offset printers

"A' Category Printers:

- 1) M/s Aravali Printers & Publishers Pvt. Ltd.
- 2) M/s Batra Art Press
- 3) M/s Brijbasi Art Press Ltd.
- 4) M/s India Offset Press
- 5) M/s International Print-o-pack Ltd.
- 6) M/s Magic International Pvt. Ltd.
- 7) M/s Nutech Print Services
- 8) M/s Niyogi Offset Pvt. Ltd.
- 9) M/s Paras Offset Pvt. Ltd.
- 10) M/s Tara Art Printers Pvt. Ltd.
- 11) M/s Viba Press Pvt. Ltd.

"B' Category Printers:

- 1) M/s Bengal Offset Works
- 2) M/s Bhagwati Printers Pvt. Ltd.
- 3) M/s Chandu Press
- 4) M/s Char Dishayen Printers Pvt. Ltd.
- 5) M/s Educational Stores
- 6) M/s Gita Offset Printers Pvt. Ltd.
- 7) M/s I G Printers Pvt. Ltd.
- 8) M/s J K Offset Graphics Pvt. Ltd.
- 9) M/s Lakshmi Printindia
- 10) M/s M P Printers
- 11) M/s Nutan Printers
- 12) M/s National Printers
- 13) M/s New Printinda Pvt. Ltd.
- 14) M/s Rainbow Offset Printers
- 15) M/s Sonu Printing Press Pvt. Ltd.
- 16) M/s Shree Vrindavan Graphics Pvt. Ltd.
- 17) M/s Salasar Imaging Systems
- 18) M/s Shakun Printers
- 19) M/s Sita Fine Arts Pvt. Ltd.
- 20) M/s Tan Prints (India) Pvt. Ltd.
- 21) M/s Vijaylakshmi Printing Works Pvt. Ltd.

All 'A' & 'B' category printers



(V. K. Meena)
Joint Director (Prod.)