

This tender is meant for 'A' & 'B' category printers empanelled with Publications Division only

**No. 15/22/2018-Ed./Prod.**  
Government of India  
**PUBLICATIONS DIVISION**  
Ministry of Information and Broadcasting  
Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi-110 003

M/s. \_\_\_\_\_

Dated: 11/05/2018

**Subject: - Printing of book in Hindi "अशोक के धर्म लेख"**

Dear Sirs,

Sealed quotations are invited for the production of **2,000 copies** of the above book. If you are in a position to undertake the production of the above job as per specifications given below and supply the printed copies within the specified time schedule, please submit your quotation in this form only under a sealed cover so as to reach this office **latest by 23/05/2018 (3:00 PM)**. The tender should be addressed to the Director General, Publications Division and may be dropped into the "TENDER BOX" kept in Room No. 666, at 6<sup>th</sup> floor, Soochna Bhawan, C.G.O. Complex, Lodhi Road, New Delhi-110003. Tenders will be opened on the same day at 3.30 PM in Room No. 666 at Soochna Bhawan, New Delhi.

The following words should be super-scribed on the envelope:

"Confidential contents Quotation for printing of book in Hindi "अशोक के धर्म लेख"

**Job No.15/22/2018-Ed./Prod., Last Date: 23/05/2018 (3.00 PM)**

Please note that quotations received after due date and time will not be considered.



(V. K. Meena)

Joint Director (Prod.)

For &amp; on behalf of the President of India

**DESCRIPTION:** A paper-back book comprising with 132 pages of text and 4 pages of cover is to be produced from CD/CRC of text pages and CD with computer print out for cover.

All text pages carry running text interspersed with line/Halftone pictures are to be printed in single colour (Black). Cover pages carry multi-colour design along with title, sub-title, few text lines and logo etc, will print in four process colours. The outer cover bleeds on all sides and is to be matt (thermal) laminated.

The book will be section-sewn with strong thread. The printed and matt laminated cover duly machine creased at 4 places will be pasted over spine with good quality hot melt adhesive. Each book will be packed in self-sticking polythene bag. The printer will have to carry out the corrections marked even in the ferro proofs before final printing.

**FINISHED SIZE: 5.5" x 8.5" (Approx.)**

**COLOURS:** Text: Single colour (Black)  
Cover: Four process colours

**LANGUAGE & QUANTITY: Hindi - 2,000 plus advance copies.**

**PROCESS OF PRODUCTION:** Offset.

**MATERIAL FOR PRODUCTION:** CRC/CD for text pages and cover design with printout will be supplied.

**PAPER:** The following paper will be used from printer's stock. Samples of paper may be enclosed with your quotation with full nomenclature:

Text Pages: 80 GSM good quality smooth finished Natural Shade Maplitho Paper (Star/JK/TA or equivalent quality)  
Cover: 300 GSM or above good quality Full Gloss White Art Card (Bilt Royal or equivalent quality)

Contd.....2/

**TIME SCHEDULE:** Colour digital/EPSON proof of cover and Ferro/ digital proofs of text pages in dummy form of complete book will have to be shown for approval before final printing. As soon as the printing is over, five sample copies are to be submitted for approval.

An overall of 15 days will be allowed for proofing, printing, binding and supply of sample copies in this office. Out of total 1,000 copies, 100 copies are to be supplied in our Current Store alongwith 25 advance copies (over and above the ordered quantity) in this office at Soochna Bhawan, New Delhi. Remaining bulk copies will have to be delivered in our Feeder Store at Faridabad within another 8 days after the approval of sample copy.

**DELAY PENALTY:** A penalty/cut of 5% of the cost of delayed copies for delay in supply upto 10 days over and above the specified time period and further 2% cut towards delay for every additional 10 days will be imposed.

**PACKING:** Each book is to be packed in self-sticking polythene bags and supplied in packets of 5-10 copies each duly wrapped with waterproof/polythene sheets.

**OTHER REMARKS:**

1. Time Schedule must be adhered to.
2. A neat and high class production with uniformity throughout is essential.
3. This enquiry is subject to our usual terms and conditions of tender.
4. Rates should be quoted both in words and figures, preferably typed.
5. All input material will have to be returned including final CD having open and pdf file of the book.
6. The applicable (GST) tax will be payable extra on total bill amount as mentioned in the tender proforma.
7. In case of poor workmanship or backing out after opening of quotation and using of inferior quality paper, a liquidated damages/penalty is likely to be imposed as decided by an internal committee.
8. Tenderer can withdraw his quotation before the opening of tender, if he so desires.
9. All disputes will be settled under Delhi Jurisdiction.
10. Tenderers can send their representative at the time of opening of tender.

**Your rates should be quoted on the following lines including cost of paper and other incidental charges etc. The tax (GST) if any will be payable extra:-**

1. Total cost for printing of **2,000 copies** on printer's paper (as per Description) **Rs.** \_\_\_\_\_  
(Rupees \_\_\_\_\_)
2. Rate for printing of every 4 additional/reduced pages of text with paper for 1,000 copies **Rs.** \_\_\_\_\_  
(Rupees \_\_\_\_\_)
3. The current rate of applicable GST..... @ \_\_\_\_\_%)

I/we undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature \_\_\_\_\_

(With stamp)

Date:

**PUBLICATIONS DIVISION**  
Ministry of Information and Broadcasting  
Soचना Bhawan, CGO Complex, Lodhi Road  
New Delhi-110 003

File No. 15/22/2018-Ed./Prod.

Tender Opening Date: 23/05/2018

**Subject:** - Printing of book in Hindi “अशोक के धर्म लेख”

**“A’ Category Printers:**

- 1) M/s Aravali Printers & Publishers Pvt. Ltd.
- 2) M/s Batra Art Press
- 3) M/s Brijbasi Art Press Ltd.
- 4) M/s India Offset Press
- 5) M/s International Print-o-pack Ltd.
- 6) M/s Magic International Pvt. Ltd.
- 7) M/s Nutech Print Services
- 8) M/s Niyogi Offset Pvt. Ltd.
- 9) M/s Paras Offset Pvt. Ltd.
- 10) M/s Tara Art Printers Pvt. Ltd.
- 11) M/s Viba Press Pvt. Ltd.

**“B’ Category Printers:**

- 1) M/s Bengal Offset Works
- 2) M/s Chandu Press
- 3) M/s Chaar Dishayen Printers Pvt. Ltd.
- 4) M/s Educational Stores
- 5) M/s Gita Offset Printers Pvt. Ltd.
- 6) M/s I G Printers Pvt. Ltd.
- 7) M/s J K Offset Graphics Pvt. Ltd.
- 8) M/s Lakshmi Printindia
- 9) M/s M P Printers
- 10) M/s Nutan Printers
- 11) M/s National Printers
- 12) M/s New Printindia Pvt. Ltd.
- 13) M/s Rainbow Offset Printers
- 14) M/s Sonu Printing Press Pvt. Ltd.
- 15) M/s Shree Vrindavan Graphics Pvt. Ltd.
- 16) M/s Salasar Imaging Systems
- 17) M/s Shakun Printers
- 18) M/s Sita Fine Arts Pvt. Ltd.
- 19) M/s Tan Prints (India) Pvt. Ltd.
- 20) M/s Vijaylakshmi Printing Works Pvt. Ltd.



(V. K. Meena)

Joint Director (Prod.)