

This tender is meant for Coffee-table/Hard Bound books and 'A' category printers empanelled with Publications Division only

No. 15/70/2018-Ed/Prod.  
Government of India  
**PUBLICATIONS DIVISION**  
Ministry of Information and Broadcasting  
Soochna Bhawan, CGO Complex, Lodhi Road  
**New Delhi-110 003**

M/s. \_\_\_\_\_

Dated: 20/06/2018

**Subject: -** Printing of two books (i) "राष्ट्रपति की जीवन दृष्टि" in Hindi and (ii) "Experiences and Vision of the President" in English

Dear Sirs,

Sealed quotations are invited for the production of **2,000 copies** (500 Hard-bound and 1,500 Paper-back Edition) each of the above mentioned books. If you are in a position to undertake the production of the job as per specifications given below and supply the printed copies within the specified time schedule, please submit your quotation in this form only under a sealed cover so as to reach this office **latest by 04/07/2018 (3:00 PM)**. The tender should be addressed to the Director General, Publications Division and may be dropped in the "TENDER BOX" kept in Room No. 666, at 6<sup>th</sup> floor, Soochna Bhawan, C.G.O. Complex, Lodhi Road, New Delhi-110003. Tenders will be opened on the same day at 3.30 PM in Room No. 666 at Soochna Bhawan, New Delhi.

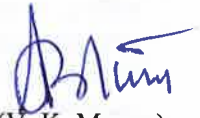
The following words should be super-scribed on the envelope:

Confidential contents Quotation for Printing of two books (i) "राष्ट्रपति की जीवन दृष्टि" in Hindi and (ii) "Experiences and Vision of the President" in English

Job No. : 15/70/2018-Ed/Prod.

Last Date: 04/07/2018 (3:00 PM)

Please note that quotations received after due date and time will not be considered.



(V. K. Meena)

Joint Director (Prod.)

For &amp; on behalf of the President of India

**DESCRIPTION:** Prestigious books comprising approx. 236 pages of text interspersed with about 100 colour illustrations, 8 pages of printed End-papers (4 pages on each side) is to be produced from final CDs for text and cover pages in Paper Back and Hard bound (both) editions.

Text pages, interspersed with colour illustrations/pictures are to be printed in **four colours with Silk Aqueous coating as 5<sup>th</sup> colour**. The outer cover carries title, logo, few text lines etc will print in four process colours with **Matt UV Coating and Foil printing**. The End-papers will also print a design/ground in colour. Since sale price of both the edition will be different, the Cover and first forme of text pages will have to print from two sets of different plates.

**Paper-back Edition:** The book will be section sewn with strong thread. Printed End-Papers will have to be pasted at both ends of the book. The final printed cover duly machine-creased at four places, will be pasted over spine of the book and outer side of End Papers with good quality hot-melt adhesive and cut to finished size.

**Hard-bound Edition:** The book will be section-sewn with strong thread. The spine will be strengthened with binding cloth (mulmul) and supporting white cords at top and bottom. Printed End-Papers will have to be pasted at both ends of the book. A full hard bound cover case is to be fabricated from 2 mm smooth finished book binding board at front, back and spine, fully covered and pasted with a printed cover sheet after UV matt coating and foil printing which should be bigger enough to turn about 1/2" and pasted on the inner side of the cover-case. The fabricated cover-case is to be pasted over the spine of the bound book with good quality hot-melt adhesive. Proper groove is to be given on the cover-case for easy opening of the book. The binding is to be done in a way so that that cover protrudes slightly and book opens flat. Each book will be packed in self-sticking polythene bags.

Contd.....2/-

**SIZE OF THE BOOK:** 5.5"x 8.5" (Approx) (The size of Hard-bound cover case is to be slightly bigger than finished size of book)

**COLOURS:** Text pages and End papers: **Four process colours with Aqueous coating.**  
Cover : **Four process colours with Matt UV coating and foil printing.**

**LANGUAGE & QUANTITY:** **Hindi & English– 2,000 copies** each (500 Hard-bound and 1,500 Paper-back) **plus 50 Advance** (30 Paper-back and 20 Hardbound Edition) copies.

**PROCESS OF PRODUCTION:** Offset

**PAPER:** The following paper and other materials will be used from printer's stock. Samples of paper may be enclosed with the quotation with full nomenclature. Paper/Card will have to be got approved from this office before the final printing.

Text pages: 120 GSM Glode Ultra White fine quality Paper  
End papers: 150 GSM Glode Ultra White fine quality Paper  
Outer Cover (PB): 300 GSM Leathack 91 White fine quality paper  
Outer Cover (HB): 120 GSM Leathack 91 White fine quality paper  
Cover Board: 2 mm or above good quality smooth finished Book binding Board of Star/Kamal or alike quality.

**MATERIAL FOR PRODUCTION:** Final CDs for text pages, illustration, end paper and cover will be supplied. However, final corrections in text matter, improvement in pictures and designing etc., if any, will have to be done in the press at their cost.

**TIME SCHEDULE:** Colour digital proof of cover and text in actual colours in dummy form of complete books will have to be shown for approval before final printing. As soon as the printing is over, **five sample copies** are to be submitted for approval.

An overall of **10 days** will be allowed for proofing, printing, binding and supply of sample copies in this office. 50 advance copies (30 copies Paper-back and 20 copies Hardbound edition) of the books (**over and above the ordered quantity**) are to be supplied in Production Section and 200 copies of each edition in our Current Stores at Soochna Bhawan, New Delhi within 3 days of approval of Sample copies. The remaining bulk copies are to be supplied in our Feeder Store at Faridabad within another 8 days after the approval of sample copy. Hence, an overall of 18 days will be allowed for completing the job.

**BULK SUPPLY:** All the bulk copies will have to be supplied in **corrugated boxes of suitable size.** Advance copies are to be delivered in this office and bulk supply will be made to our Feeder Stores, Publications Division, Ministry of I&B, Old CGO Building, Block-III, Level-II, N.H -IV, Faridabad, Haryana (Tel: 0129-2413702) at printers cost. **Transportation charges should be included in your quoted rates. No tax/any other charges will be paid separately.**

**DELAY PENALTY:** A cut/penalty of 5% of cost of delayed copies for delay upto 10 days over and above the specified time period and further 2% cut towards delay of every additional 5 days will be imposed.

**OTHER REMARKS:**

1. Time Schedule must be adhered to.
2. A neat and high class production with uniformity throughout is essential.
3. This enquiry is subject to our usual terms and conditions of tenders.
4. Rates should be quoted both in words and figures, preferably typed.
5. All input material including soft copy of complete book in CD as PDF/Open format will have to be submitted to this office at printer's cost before submission of bill.
6. The applicable tax (GST) will be paid separately, as mentioned in the cost column of the tender.
7. Tenderer can withdraw his quotation before the opening of tender, if he so desires.
8. All disputes will be settled under Delhi Jurisdiction.
9. Tenderers can send their representative at the time of opening of tender.
10. In case of poor workmanship, use of inferior quality paper for the job and backing out after quoting, an internal committee would decide the quantum of liquidated damages which will be recovered from the printer's bill.
11. In case of urgency, the printing job of Hindi and English will be awarded to two different printers on the basis of the lowest accepted rates.

**Your rates should be quoted on the following lines including the cost of paper and all other incidental charges etc. The applicable GST will be paid separately.**

1. Total cost of printing of **1,500 copies** of **Paper-back** books on printer's paper **Rs.** \_\_\_\_\_ )  
(As per 'Description')  
**(Rupees** \_\_\_\_\_ )
2. Rate **per 100** for printing additional **Paper-back** Books (As per 'Description') **Rs.** \_\_\_\_\_ )  
**(Rupees** \_\_\_\_\_ )
3. Total cost of printing of **500 copies** of **Hard-bound** books on printer's paper **Rs.** \_\_\_\_\_ )  
(As per 'Description')  
**(Rupees** \_\_\_\_\_ )
4. Rate for printing of every **4 additional/reduced** pages of text in four colours **Rs.** \_\_\_\_\_ )  
for 2000 copies  
**(Rupees** \_\_\_\_\_ )
5. **Per copy cost for digital printed "Paper-back" bound book.....** **Rs.** \_\_\_\_\_ )  
**(Rupees** \_\_\_\_\_ )
6. The current rate of applicable **GST.....** **@** \_\_\_\_\_ **%)**

Note:

1. The L-1 printer will be decided on the basis of total amount of rates quoted for Item No. 1 & 3 above.
2. In case of urgency and timely completion of job, Hindi and English Edition will be assigned to two different printers on the basis of the lowest accepted rates.

I/we undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature \_\_\_\_\_

(With stamp)

Date: \_\_\_\_\_

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**“Hard Bound / Coffee Table books” Category Printers**

- 1) M/s Archana Press
- 2) M/s Brijbasi Art Press Ltd.
- 3) M/s EIH Limited
- 4) M/s International Print-o-Pack Ltd.
- 5) M/s Niyogi Offset Pvt. Ltd.
- 6) M/s Nutech Print Services
- 7) M/s Paras Offset Pvt. Ltd.
- 8) M/s Rakesh Press
- 9) M/s Rave Scans Pvt. Ltd.
- 10) M/s Thomson Press India Ltd.

**“A’ Category Printers: (Except five printers common on both the panel)**

- 1) M/s Aravali Printers & Publishers Pvt. Ltd.
- 2) M/s Batra Art Press
- 3) M/s India Offset Press
- 4) M/s Magic International Pvt. Ltd.
- 5) M/s Tara Art Printers Pvt. Ltd.
- 6) M/s Viba Press Pvt. Ltd.



(K. Ramalingam)  
Asstt. Director (Prod.)